



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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February 12, 2007

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Direct Negotiations 07-078-GF
Parts Washers

On December 19, 2006 we submitted a bid for Board action for Parts Washers with a notation requesting permission to negotiate with interested parties because the bid was rejected due to receiving no responses to the bid.

After The Board's approval to negotiate, we contacted Zep Manufacturing Company, the only vendor interested in negotiating. Subsequently, the Purchasing and Transportation Departments reached a successful agreement with Zep Manufacturing Company for parts washer service. As a result of the negotiations, it is our recommendation to approve the attached agreement with Zep Manufacturing Company.

This will be the first year of a three-year bid that is renewable annually by written mutual consent and approval by The Board. The first year of the contract will commence on February 22, 2007 and continue through February 21, 2008. Estimated total for this bid is \$43,000.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me.

gcf

Attachment

DATE/TIME: February 14, 2007 10:49:00