



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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March 14, 2007

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract
Bid #05-101-LR, Emergency Generator Maintenance - Maintenance Department
Cummins Southeastern Power, Inc.

On April 5, 2005, official action (attached) was taken to award the above-referenced bid to Cummins Southeastern Power, Inc. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement expired on April 5, 2006. Subsequently, the second year of the agreement was awarded on March 7, 2006 and covers the period of April 6, 2006 through April 5, 2007.

Considering services have been satisfactory, Rhonda Stephens, Planned Maintenance Administrator, Cummins Southeastern Power, Inc. was contacted to verify her willingness to enter into the third year of the agreement. As such, Rhonda Stephens has agreed, in writing (attached), to enter into the third year of the contract.

Therefore, at this time, it is my recommendation to enter into the third year of the agreement with Cummins Southeastern Power, Inc. The third year of the contract will cover the period of April 6, 2007 through April 5, 2008. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments