



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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March 8, 2007

MEMORANDUM

TO: Honorable Board Members
FROM: Kendra Goodman, CPPB, Purchasing Agent
SUBJECT: **Dell Computer Products
Seminole Community College Bid #01-01**

On June 22, 2004, the Board approved a blanket threshold of \$800,000 for Dell Computers as a result of piggybacking the Manatee Community College Bid #01-01. During the past year, the bid has been assigned, under the same terms and conditions, to Seminole Community College (full documentation regarding the bid on file in Purchasing).

The above-referenced bid and process has worked well for the District during the past three years. Based upon projections for purchasing Dell products for the balance of the 2006-2007 fiscal year, I am requesting permission to utilize the Seminole Community College bid to purchase up to \$250,000 for the remainder of this fiscal year, and \$800,000 for the 2007-2008 fiscal year through the end of the contract term. These are the same dollar amounts as were requested for the last contract term. Requirements for the upcoming new schools have been taken into consideration. The contract term will be April 4, 2007 – April 3, 2008.

Should this request be granted, the Purchasing Department will monitor and calculate all Dell purchase orders to verify that the dollar limits are not exceeded.

If you have any questions or concerns, please contact Chris Jackson, Supervisor of Network Services, or me at your earliest convenience.

KDG/az
Attachments