



# District School Board of Pasco County

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Heather Fiorentino, Superintendent

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March 30, 2007

## MEMORANDUM

**TO:** Honorable Board Members

**FROM:** Kendra Goodman, CPPB, Purchasing Agent

**SUBJECT:** RFP 05-100-AZ, Civil Engineering Services  
Third Year of Three-Year Agreement  
Bayside Engineering, Coastal Design Consultants, Spring Engineering, and  
Volkert & Associates

On May 2, 2006, official action (attached) was taken to award the above-referenced RFP to the vendors noted above. This is a three-year contract, renewable annually at the mutual agreement of the parties. Services of the firms are used on a rotational basis. The second year of the agreement will expire on May 17, 2007.

Considering services have been satisfactory, all vendors were contacted to determine their respective companies' willingness to enter into the third year of the agreement. They have indicated in writing (attached) that they are willing to do so.

Therefore, it is my recommendation to enter into the third year of the agreement with the vendors noted above. The contract period will be May 18, 2007-May 17, 2008. Should you have any questions regarding this matter, please feel free to me at your earliest convenience.

KDG/sn

Attachments