

District School Board of Pasco County

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Heather Fiorentino, Superintendent

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May 9, 2007

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract

Bid # 05-110-SW Elementary School Pictures – Various Schools

Lifetouch National Studios

On July 26, 2005, the above-referenced bid was awarded to Lifetouch National Studios for Elementary school pictures. This is a three-year contract renewable annually by mutual consent of all parties. The second year of the agreement will expire on July 26, 2007.

Considering services have been satisfactory, Lifetouch National Studios was contacted to verify their willingness to enter the third-year of the agreement. They have agreed to do so-see attached.

At this time it is my recommendation to enter into the third-year of the agreement which will commence on July 27, 2007 and will expire July 26, 2008.

Should you have any questions regarding this matter, or if I can be of further assistance, please contact me at your earliest convenience.

KDG/mk

Attachments (6)