

District School Board of Pasco County

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Heather Fiorentino, Superintendent

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May 9, 2007

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract

Bid #07-023-LR, Hoshizaki Reach-In Freezer Equipment & Parts

Maintenance Department

Beltram Edge Tool Supply, Inc.

On July 11, 2006, official action (attached) was taken to award the above-referenced bid to Beltram Edge Tool Supply, Inc. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on July 11, 2007.

Considering services have been satisfactory, Rita Nurdin, Institutional Sales Coordinator, Beltram Edge Tool Supply, Inc. was contacted to verify her willingness to enter into the second year of the agreement. As such, Rita Nurdin has agreed, in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Beltram Edge Tool Supply, Inc. The second year of the contract will cover the period of July 12, 2007 through July 11, 2008. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments

Date/Time: May 9, 2007 13:52:00