



# District School Board of Pasco County

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Heather Fiorentino, Superintendent

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May 7, 2007

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: District-wide Copier Contract  
Purchase and Leasing of Copy Machines  
Miami-Dade County Bid # BW7123-3/07-OTR (Option to Renew)  
(US Communities Government Purchasing Alliance)

At this time Information Services is requesting permission to “piggyback” Bid # BW7123-3/07-OTR for copiers with Miami-Dade County (US Communities). This request is to replace the current RICOH copier bid which will expire on June 30, 2007 for District-wide copier services. This request is being made in order to meet the needs and requirements at the request of Information Services for the various Districts Department and schools on an “as needed” basis.

IKON was contacted to verify their willingness to extend (piggyback) Bid # BW7123-3/07-OTR. They have agreed to do so – see attached. The services covered under this contract are exempt from the competitive pricing requirements as outlined in DOE’s Section 6A-1.012(5). Under DOE Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies.

Per the terms and conditions of the US Communities Master Intergovernmental Cooperative Purchasing Agreement sub-point #3 the District has the ability to negotiate the terms and conditions of Bid # BW7123-3/07-OTR including pricing. At this time we are requesting the Board’s approval to negotiate with IKON to reduce the pricing structure because of the large number of machines within the District. The opinion to negotiate sub-point #3 is based upon discussions with the School Board Attorney and the Auditor General’s Office. It is our opinion that additional savings can be realized through negotiations.

Should you have any questions regarding this matter, or if I can be of further assistance, please to contact me at your earliest convenience.

KDG/mk  
(Attachments)