



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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May 15, 2007

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: Third Year Renewal of Three-Year Contract
RFP# 06-078-LL
Request for Proposal for Diversity Training

On May 16, 2006, official action (attached) was taken to award the above-referenced proposal to Pathfinder, Inc. This is a three-year contract, renewable annually at the mutual agreement of the parties. With the second year set to expire on June 30, 2007, a letter was sent to Pathfinder, Inc. requesting renewal of the contract for a third year. Pathfinder, Inc. has agreed to renew under existing terms and conditions. Purchase Orders will be issued by Student Services on an as-needed basis.

The first and second year total cost for the program was \$32,000. The program included eighteen unity days, consisting of a total of 50-60 students for each program at each school or vocational center, and a residential program (camp) for 50 high school students. The third year of the program will include all of the above at the same total cost of \$32,000.

Therefore, it is my recommendation that this renewal be approved with Pathfinder, Inc. The third year of the contract will cover the period July 1, 2007-June 30, 2007. Should you have any questions regarding this matter, please feel free to me at your earliest convenience.

KDG/sn

Attachments