



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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May 14, 2007

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: CDW Government, Inc.
Request Permission to “Piggy-Back” Citrus County School Board
Catalog Supply Bid 2006-41 for Third-Party Computer Equipment and
Software

On June 20, 2006 official action (attached) was taken to approve a “blanket” process for computer-related equipment and supplies purchased through CDW-G. The existing blanket order for \$600,000 will expire on June 30, 2007.

Under DOE Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies. The previous piggy-back was authorized for a bid which Seminole County Public Schools had in place with CDW-G for these parts and services; that bid will expire on June 30, 2007.

We have identified and documented a current bid which the Citrus County School Board has in place with CDW-G. Considering services have been satisfactory, Information Services has asked that they be allowed to piggy-back the Citrus Schools contract, and place purchase orders not to exceed \$600,000 for the period July 1, 2007 – April 24, 2008 (date that the current term of the Citrus Schools bid expires). The Media and Technology Department anticipates heavy usage of CDW-G as a source for LCD projectors in the schools opening in August 2007 and January 2008. As always, the Purchasing Department will monitor and calculate all CDW-G requisitions to verify that the dollar limits noted above are not exceeded. Should you have any questions, please contact Chris Jackson, Supervisor of Information Services, or me at your earliest convenience.

KDG/az
Attachments