



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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May 25, 2007

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Adjustment to Purchase Order #70012094 Mac Papers
Bid #08-004-MK – Paper Products – Warehouse Stock

On February 21, 2006, the Board approved permission to piggyback State Contract #645-120-04-1 for xerographic paper to be utilized throughout the District. The total dollar amount was approved for \$480,736.40. Recently we were advised of a price increase by the manufacturer-see attached letter; and subsequently approved by the State. The new contract price is \$25.051 per carton of 8-1/2 x 11 and \$32.14 per carton of 8-1/2 x 14 for a total of \$513,440. This price will remain firm throughout the balance of all deliveries.

At this time, we are recommending the approval of the price increase for purchase order 70012094 for an additional \$33,003.60 to Mac Papers for xerographic paper.

Should you have any questions or wish to discuss this matter further, please to contact me at your convenience.

KDG/mk
Attachments