



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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June 11, 2007

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: Request to Negotiate for Contract: Government Finance Officers Association (GFOA) Enterprise Resource Planning System, Needs Analysis Study and Technology Plan

Attached please find a memo from Ms. Renalia DuBose, Assistant Superintendent for Administration, on behalf of the ad hoc DSBPC Technology Business Process Committee. Ms. DuBose is requesting permission to negotiate with GFOA for a Needs Analysis Study and Technology Plan for an Enterprise Resource Planning System (ERP). ERP systems are software applications that support an organization's finance, human resources, purchasing, and other district-wide administrative functions.

The District is a member of GFOA, a not-for-profit corporation containing a unit which assists governmental entities nationwide with the complex task of analyzing gaps in their technology structure. Purchasing has had extensive conversations and correspondence with Mr. Byron Williams, Purchasing Director for Leon County Schools, regarding his district's use of GFOA in implementing a new ERP. Mr. Williams has stated that GFOA was extremely efficient and cost-effective for this process, in contrast to other for-profit corporations with whom they had previously contracted.

Under DOE Rule 6A-1.012(7) the District is permitted to negotiate for professional services. We are asking for permission to begin negotiations with GFOA for a firm, fixed-price contract based on a customized schedule of deliverables for a Needs Analysis Study and Technology Plan. Funds for this contract are available in the general fund for the 2007-08 school year. The negotiated contract and final dollar amount will be presented to the Board for approval.

Should the Needs Analysis Study and Technology Plan results indicate that it would be in the best interest of the District to proceed with additional steps in the ERP process, we are also requesting approval to negotiate with GFOA for further services as required. Any negotiated contract, with associated dollar expenditures and funding sources, would be brought back to the Board for approval at that time.

Should you have any questions or concerns, please feel free to contact Renalia DuBose, Assistant Superintendent for Administration, or me at your earliest convenience.

KDG/az
Attachments