



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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June 11, 2007

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: District-wide Copier Contract
Multifunctional Devices, Copying Equipment, Service & Supplies
Miami-Dade County Schools Bid # 128-FF11

At this time Information Services is requesting permission to “piggyback” Miami-Dade County Schools Bid # 128-FF11. This request is to replace the current RICOH and Xerox copier bids which will expire June 30, 2007 for District-wide copier services. This request is being made in order to meet the needs and requirements for the various District Departments and schools on an “as needed” basis.

IKON was contacted to verify their willingness to extend (piggyback) Miami-Dade County Schools Bid # 128-FF11. They have agreed to do so – see attached. The services covered under this contract are exempt from the competitive pricing requirements as outlined in DOE’s Section 6A-1.012(5). Under DOE Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies.

Estimate equipment needs and cost for equipment, copies and maintenance are as follows:
Category 1 Low-Volume, 243 units, \$532.80 total average cost per year per unit.
Category 2 Mid-Volume, 122 units, \$3,120 total average cost per year per unit.
Category 3 High-Volume, 101 units, \$6,056.55 total average cost per year per unit.

The estimated total yearly expenditure based on the quantities listed above and the anticipated number of copies is \$960,782.

Should you have any questions regarding this matter, or if I can be of further assistance, please to contact me at your earliest convenience.

KDG/mk
(Attachments)