



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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July 17, 2006

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: RFP 06-026-AZ, Structural Engineering Services
Second Year of a Three-Year Agreement
Williamson Dacar Associates

On August 2, 2005, official action (attached) was taken to award the above-referenced RFP to Williamson Dacar Associates for structural engineering services. This RFP is a three-year contract, renewable annually by mutual consent of the parties. The first year of the contract is due to expire on August 1, 2006.

Considering the services of the firm have been satisfactory, the vendor was contacted to verify their willingness to enter into the second year of the agreement. They have agreed in writing (attached) to do so. We are requesting permission to issue purchase orders to the firm on an as-needed basis; it is estimated that expenditures will not exceed \$50,000.

It is my recommendation at this time to enter into the second year of the agreement with the vendor noted above. The contract period will be August 1, 2006 – July 31, 2007. Should you have any questions concerning this matter, or if I can be of further assistance, please feel free to contact Mr. Gerry Brown, Director of Facility and Maintenance Services, or me at your earliest convenience.

KDG/az

Attachments