



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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August 15, 2006

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: First Year Renewal of Three-Year Contract
Bid #06-095-MK
Audio Visual Equipment

On October 18, 2005, official action (attached) was taken to award the above-referenced bid to Southern Business Communications and Troxell Communications, Inc. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on November 23, 2006.

At this time, it is my recommendation to enter into the second year of the agreement. John Schnibbe, Florida Sales Manager Southern Business Communications and Bryon F. Kelly, Bid Specialist Troxell Communications, Inc., have agreed in writing to enter into the second year of the contract (see attached). The second year of the contract will cover the period of November 23, 2006 through November 22, 2007.

Should you have any questions regarding this matter, or if I can be of further assistance, please contact me at your earliest convenience.

KDG/mk

Attachments (7)

DATE/TIME: August 9, 2006 11:17:00