



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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August 29, 2006

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract
Bid #05-061-LR, McQuay Factory Chiller Service and OEM Parts
Maintenance Department
McQuay Service

On November 2, 2004, official action (attached) was taken to award the above-referenced bid to McQuay Service. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement expired on November 6, 2005. Subsequently, the second year of the agreement was awarded on October 4, 2005 and covers the period of November 7, 2005 through November 6, 2006.

Considering services have been satisfactory, David E. Rothacker, Service Center Manager, McQuay Service was contacted to verify their willingness to enter into the third year of the agreement. As such, David E. Rothacker has agreed, in writing (attached), to enter into the third year of the contract.

Therefore, at this time, it is my recommendation to enter into the third year of the agreement with McQuay Service. The third year of the contract will cover the period of November 7, 2006 through November 6, 2007. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments