



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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September 5, 2006

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: RFP 06-042-AZ, Architectural Services, Work Group #4
Second Year of a Three-Year Agreement
Spring Engineering Inc.

On September 13, 2005, official action (attached) was taken to award the above-referenced RFP to Spring Engineering Inc. for architectural services, capital facilities work plan, work group #4. This RFP is a three-year contract, renewable annually by mutual consent of the parties. The first year of the contract is due to expire on September 13, 2006.

Considering the services of the firm have been satisfactory, the vendor was contacted to verify their willingness to enter into the second year of the agreement. They have agreed in writing (attached) to do so. The estimated construction cost for this contract period is \$9.67 million (1/3 of the total amount originally estimated for the three-year contract as previously approved). We are requesting permission to issue purchase orders to the firm on an as-needed basis, based on funding as approved in the capital facilities work plan approved by the Board.

It is my recommendation at this time to enter into the second year of the agreement with the vendor noted above. The contract period will be September 14, 2006 – September 13, 2007. Should you have any questions concerning this matter, or if I can be of further assistance, please feel free to contact Mr. John Petrashek, Director of New Construction, Energy and Code Compliance, or me at your earliest convenience.

KDG/az

Attachments