



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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October 3, 2006

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Requesting Permission to “Piggy-Back”
Citrus County School Board #2006-41
Blanket Request \$100,000
School Board Polk County #109-SRW-0606
Blanket Request \$150,000

The Purchasing Department is requesting blanket approval to piggy-back the Citrus County School Board Bid #2006-41 for Audio Visual Equipment (Smart Boards and accessories) and the School Board Polk County Bid #109-SRW-0606 for Audio Visual Equipment (Portable Notebooks and Tablets) through April 24, 2008. The discount percentage or listed unit prices will remain firm, however the total dollar amount will vary depending on the Districts usage. This request is being made in order to meet the needs and requirements for the District’s Instructional Media Center on an “as needed” basis. The District’s Instructional Media Center anticipates the District spending \$100,000 on Smart Boards and accessories (Citrus Bid) and an additional \$150,000 on Portable Notebooks and Tablets (Polk Bid).

Audio Visual (Citrus County School Board) and Computrac (School Board of Polk) were contacted to verify their willingness to extend their respective bids. They have agreed to do so – see attached.

Should you have any questions or wish to discuss this matter further, please contact me at your convenience.

KDG/mk
Attachment (2)