



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

September 14, 2006

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: RFP 06-056-AZ, Construction Management Services, Work Group #4
Second Year of a Three-Year Agreement
Cutler Associates

On October 18, 2005, official action (attached) was taken to award the above-referenced RFP to Cutler Associates for construction management services, capital facilities work plan, work group #4. This RFP is a three-year contract, renewable annually by mutual consent of the parties. The first year of the contract is due to expire on October 17, 2006.

Considering the services of the firm have been satisfactory, the vendor was contacted to verify their willingness to enter into the second year of the agreement. They have agreed in writing (attached) to do so. The estimated construction cost for this contract period is \$9.67 million (1/3 of the total amount originally estimated for the three-year contract as previously approved). We are requesting permission to issue purchase orders to the firm on an as-needed basis, based on funding as approved in the capital facilities work plan approved by the Board.

It is my recommendation at this time to enter into the second year of the agreement with the vendor noted above. The contract period will be October 18, 2006 – October 17, 2007. Should you have any questions concerning this matter, or if I can be of further assistance, please feel free to contact Mr. John Petrashek, Director of New Construction, Energy and Code Compliance, or me at your earliest convenience.

KDG/az

Attachments