



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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September 20, 2006

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: Permission to Extend Contract
Employee Benefits Consultant, Waters Risk Management

On January 17, 2006, official action (attached) was taken to grant a one-year extension to the existing contract with Waters Risk Management (WRM) for employee benefits consulting. The third year of the contract will expire on March 15, 2007.

The Employee Benefits Department (EBARM) has asked for an additional extension to this contract through the end of calendar year 2007. This extension will help EBARM ensure continuity as we re-bid dental services to the District in 2007. Mr. Allan Waters, President of WRM, has been contacted to verify the firm's willingness to extend the terms and conditions of the existing contract through December 31, 2007. Mr. Waters has agreed to do so (attached). Per the terms of the contract, WRM has given the District School Board twelve months' notice of the scheduled changes to its fee structure. In its letter of December 26, 2005, (copy attached), WRM notified us of its intention to increase some hourly fees an average of 6 % on January 1, 2007. These fees will be in effect through December 31, 2007.

Purchasing has verified that this extension falls within the scope of DOE Rule 6A-1.012(11). The contract term will be March 16, 2007 – December 31, 2007. Should you have any questions or wish to discuss this matter further, please feel free to contact Mary Tillman, Director of Employee Benefits, or me at your earliest convenience.

KDG/az
Attachments