



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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September 27, 2006

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
Bid #06-088-LR, Corkboards & Markerboards – District Wide
Polyvision (non-renewal)
Pyramid School Products (Renewal)
Smith Office & Computer Supply (Renewal)

On November 22, 2005, official action (attached) was taken to award the above-referenced bid to the vendors noted. This bid is a three-part, three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on November 1, 2006.

Considering services have been satisfactory, Lawrence Miller, President, Pyramid School Products (4' x 8' corkboards) and Bruce A. Kahn, Bids & Contracts Manager, Smith Office & Computer Supply (4' x 6' corkboards) were contacted to verify their willingness to enter into the second year of the agreement. As such, Lawrence Miller and Bruce A. Kahn have agreed in writing (attached), to enter into the second year of the contract.

Further, Polyvision chose not to renew the other awarded portion of the contract, (4' x 8' markerboards). These 4' x 8' markerboards will be purchased after receiving three written quotes or through the sealed bid process, depending on the District's needs.

At this time, it is my recommendation to enter into the second year of the agreement with the vendors noted above. The second year of the contract will cover the period November 2, 2006 through November 1, 2007. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr
Attachments (4)