

District School Board of Pasco County

Bid Recommendation

Bid Title	LOLHS Caps and Gowns		Number of Vendors Notified	3
Bid Number	807-CG-MK		Number of Bids Distributed	3
Date Solicited	8/23/2006		Number of Vendors Bidding	3
Date Opened	9/15/2006		Number of Formal "No Bid" Responses	0
Date Board Presentation	10/17/2006		Funding Source	Internal Funds
Total Savings	Estimated \$123.00		Grand Total of Bid	Estimated \$6,282.00

Recommendation: Recommend acceptance of bids as noted on the attached tabulation sheet.

Term of Contract: This is a three-year contract, renewable annually by mutual agreement of both parties. The first year of the contract will commence on October 18, 2006 and continue through October 16, 2007.

Notations and Exceptions:

This bid was based upon a points system. The weighted point criteria were based on The following weights: Quality (9); References (6); and Base Price (3). Points were assigned on a scale of 5 (High) to 1 (Low) in each On the above listed categories. Then multiplied be the weight factor.

This bid was solicited by Monica Isles, Principal at Land O'Lakes High School with the assistance of the Purchasing Department.

Unit cost will remain firm for one year; however total will vary depending on actual purchases.

Total savings and grand total of bid dollars was based on the number of anticipated students graduating from Land O'Lakes High School in 2007.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Principal, Assistant Principal, one staff member and three Students

Bids Prepared By:

Monica Isles, Principal LOLHS

Mina Kaeding, Buyer

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

