



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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October 5, 2006

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: RFP 06-064-AZ, Real Estate Appraisal Services
Second Year of a Three-Year Agreement
American Acquisition Group
Cecil L. Neff & Associates, Inc. (assigned from Interstate Acquisition Services)
Tropical Realty Appraisal Services

On November 22, 2005, official action (attached) was taken to award the above-referenced RFP to the vendors noted above for property appraisals. The District uses these firms to on an as-needed basis establish the Fair Market Value of various properties in Pasco County for potential use as school sites. The first year of these contracts is due to expire on November 22, 2006.

Considering the services of the firms have been satisfactory, the vendors were contacted to verify their willingness to enter into the second year of the agreement. They have agreed in writing (attached) to do so. Purchase orders are issued to these firms as specific jobs are required, and for 2006-2007 have been budgeted by the Planning Department as not to exceed \$69,000 total.

At this time it is my recommendation to enter into the second year of the agreement with the vendors noted above. The contract period will be November 23, 2006 – November 21, 2007. Should you have any questions concerning this matter, please feel free to contact Christopher Williams, Supervisor of Planning, or me at your earliest convenience.

KDG/az

Attachments