



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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November 13, 2006

MEMORANDUM

TO: Honorable Board Members
FROM: Kendra Goodman, CPPB, Purchasing Agent
SUBJECT: Approval for First Lab PO #70006539

We are requesting approval of the attached purchase order totaling \$22,572.50 for the Employee Relations Department. This purchase order is below the \$25,000 bid requirement, however Board approval is needed due to the fact that purchase order #70003019 for \$7,460, placed in August 2006, brings the total dollar amount with this vendor to greater than \$25,000 for the year. The purchase order covers random and pre-employment urine drug testing and random breath alcohol drug testing as required under the Omnibus Transportation Employees Testing Act of 1991 (OTETA). Please reference the attached memo from Florida DOE dated August 15, 2006.

The Purchasing Department has verified that the bidding process for this purchase is waived per F.S. 287.057(5)(f)(6) for health services requiring an examination. Should you have any questions regarding this matter, please feel free to contact me at your earliest convenience.

KDG/az
Attachments