



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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October 20, 2006

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract
Bid #05-073-SS
Incidental/Novelty Classroom Incentives

On October 18, 2005 official action (attached) was taken to award the above-referenced bid to Oriental Trading Company. This is a three-year contract renewable annually based upon mutual consent of both parties. The second year of the agreement will expire on February 5, 2007.

At this time, it is my recommendation to enter into the third year of the agreement. Megan Kipling, Customer Acquisition Manager, Oriental Trading Company, has agreed in writing to enter into the third year of the contract (see attached). The third year of the contract will cover the period of February 6, 2007 through February 5, 2008.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/mk

Attachments (10)

DATE/TIME: November 29, 2006 09:55:00