



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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November 27, 2006

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: Request Permission to Place Purchase Orders: Civil Engineering Design Work, Volkert & Associates, Inc. for Classroom Pods

In order to comply with Class Size Reduction directives, it is necessary to add classrooms at Fox Hollow Elementary, Cypress Elementary and Denham Oaks Elementary. Design work must take place before installation begins. Please reference the attached memo from John Petrashek, Director of New Construction, and Ray Gadd, Assistant Superintendent for Support Services, for further information.

We are requesting permission to process purchase orders totaling \$83,400 to Volkert & Associates to obtain the necessary design work at these schools sites:

FHES: \$27,800
CYES: \$27,800
DOES: \$27,800

Volkert has been awarded civil engineering work under RFP 05-100-AZ, Board approved May 2, 2006 for the second year of a three-year contract.

Should you have any questions regarding this matter, please feel free to contact me at your earliest convenience.

KDG/az
Attachments