



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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December 12, 2006

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: Request Permission to Place Purchase Orders: Construction Attestation
Cuthill & Eddy, LLC, for New Construction School Records

In discussions with our Finance Department, the New Construction Department learned of a beneficial service for educational facility records review. These attestations, which are not formal audits, enable Certified Public Accounting firms to review construction management agreements of recently completed schools to determine if any monies are owed to the School District.

Cuthill & Eddy, LLC, a licensed CPA firm located in Winter Park, has submitted proposals to review the construction management agreements and close-out records for the following schools: Pine View Elementary, Longleaf Elementary, and Seven Oaks Elementary. The fee for this service is \$8000 per school. The Purchasing Department has verified that these proposals fall under a valid contract "piggyback" with the School Board of Monroe County under DOE Rule 6A-1.012(3). Please refer to the attached memo from Mr. John Petrashek, Director of New Construction, Energy and Code Compliance, further detailing the benefits of this program.

We are requesting permission to process purchase orders totaling \$24,000 to Cuthill & Eddy per the terms and conditions of the attached proposals. Should you have any questions regarding this matter, please feel free to contact me at your earliest convenience.

KDG/az
Attachments