

## **District School Board of Pasco County**

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Heather Fiorentino, Superintendent

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Department of Purchasing
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December 11, 2006

## **MEMORANDUM**

**TO:** Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

**SUBJECT:** Approval for PO # 70007684, Software House International

We are requesting approval of the attached purchase order to Software House International in the amount of \$226,794.33. This amount represents the annual payment for the 2<sup>nd</sup> year of a three-year agreement #4034080 with Microsoft, originally approved by the Board on December 20, 2005 (on file in Purchasing). The agreement assists the District with its goal of migrating from AppleWorks to Microsoft Office, which is now the standard productivity suite for all District schools and the District Office. Software House International is a Microsoft-authorized dealer under Florida State Contract #255-001-01-1. The term of this agreement, on file in Purchasing, will be 1/10/2007 – 1/9/2008

Please contact me if you have any questions or concerns regarding this matter.

KDG/az Attachments

Date/Time: December 13, 2006 09:58:00