



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

January 16, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract
Bid #06-121-LR, Carrier A/C Parts – Maintenance Department
Carrier Commercial Service

On February 7, 2006, official action (attached) was taken to award the above-referenced bid to Carrier Commercial Service. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement expired on February 7, 2007. Subsequently, the second year of the agreement was awarded on January 23, 2007, and covers the period of February 8, 2007 through February 7, 2008.

Considering services have been satisfactory, Crawford Green, Service Supervisor, Carrier Commercial Service was contacted to verify his willingness to enter into the third year of the agreement. As such, Crawford Green has agreed, in writing (attached), to enter into the third year of the contract.

Therefore, at this time, it is my recommendation to enter into the third year of the agreement with Carrier Commercial Service. The third year of the contract will cover the period of February 8, 2008 through February 7, 2009. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments (5)



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January 16, 2007

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
Bid #06-121-LR, Carrier A/C Parts – Maintenance Department
Carrier Commercial Service

On February 7, 2006, official action (attached) was taken to award the above-referenced bid to Carrier Commercial Service. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on February 7, 2007.

Considering services have been satisfactory, Kevin Lynch, Service Manager, Carrier Commercial Service was contacted to verify his willingness to enter into the second year of the agreement. As such, Kevin Lynch has agreed, in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Carrier Commercial Service. The second year of the contract will cover the period of February 8, 2007 through February 7, 2008. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments (3)

District School Board of Pasco County

Bid Recommendation

Bid Title	Carrier A/C Parts Maintenance Department		Number of Vendors Notified	289
Bid Number	06-121-LR		Number of Bids Distributed	10
Date Solicited	December 23, 2005		Number of Vendors Responding	3
Date Opened	January 27, 2006		Number of Vendors Not Bidding	0
Date Board Presentation	June 21, 2005		Number of Vendors Bidding	3
Total Savings	\$6,000.00 (First-Year Estimate)		Grand Total of Bid	\$100,000.00 (First-Year Estimate)

Recommendation:

Recommend acceptance of bid from Carrier Commercial Service, as noted on the attached bid tabulation sheet, as lowest and best (i.e. largest discount), responsive and responsible “all-or-none” bid meeting written specifications.

Term of Contract:

This bid is for Carrier air conditioner parts “as needed” by the Maintenance Department for use throughout the District. This is a three-year contract, renewable annually, based upon mutual agreement of both parties. The first year of this contract shall be effective from February 8, 2006 to February 7, 2007. Discount percentage for parts is firm and fixed and will remain in effect for the term of the bid; however, pricer may be updated annually.

Notations and Exceptions:

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

John MacLean, Crew Chief, Maintenance Department

Bids Prepared By:

Laurie Roberts, CPPB, Buyer, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: January 27, 2006 @ 2:30 PM	Allied Controls, Inc.	Carrier Commercial Service	DWG, Inc.
BID TITLE: Carrier A/C Parts - Maintenance Dept.	310 West Central Parkway, Suite #7300	8656 Elm Fair Blvd.	3653 Regent Blvd. #604
BID # 06-121-LR	Altamonte Springs, FL 32714	Tampa, FL 33610	Jacksonville, FL 32224
Board Meeting 2/7/06			
DESCRIPTION	DISCOUNT % -	DISCOUNT % -	DISCOUNT % -
Carrier A/C Parts	27%	35%	25%
Pricer Included	Yes	Yes	Yes