



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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March 11, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: Purchase of Additional Licenses from Alchemy Systems L.P. for Avatar Professional Development Management System
Staff Development Department

On July 24, 2007, official action (attached) was taken to allow the District to tag-on to the Charlotte County Public Schools solicitation for an electronic professional development management system. This system allows the District to design, advertise and manage all the professional development activities for our employees. At that time, we also requested permission to negotiate with Alchemy Systems for an additional number of licenses above the 2,500 authorized by Charlotte County under that contract.

We are requesting permission to issue a purchase order in the amount of \$31,700 to purchase an additional 7,500 licenses. This fee will also cover Alchemy's integration of the District's records from TERMS into Avatar. Please see the attached memo from Ms. Marti Meacher, Director of Staff Development, for detailed information. Negotiation for these licenses is permitted under DOE Rule 6A-1.012(10). Funding for this purchase is being provided through the Superintendent's Special Budget 9211-70002.

Should you have any questions or concerns, please feel free to contact Ms. Meacher or me at your earliest convenience.

KDG/az
Attachments