



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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April 22, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: Bid # 06-124-MK Paper-Print Center
Third Year of a Three-Year Agreement
Mac Papers, Inc.

On April 24, 2007, official action (attached) was taken to award the above-referenced bid to Mac Papers, Inc. This bid is a three-year contract, renewable annually at the mutual agreement of the parties. The second year of the contract is due to expire on June 30, 2008.

Considering services have been satisfactory, the vendor was contacted to verify their willingness to enter into the third year of the agreement. They have indicated in writing (attached) that they are willing to do so.

Therefore, it is my recommendation to enter into the third year of the agreement with the vendor noted above. The contract period will be July 1, 2008 through June 30, 2009. Should you have any questions regarding this matter, please feel free to me at your earliest convenience.

KDG/sn

Attachments