



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

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Department of Purchasing  
Kendra Goodman, CPPB, Purchasing Agent  
813/ 794-2221 Fax: 813/ 794-2111  
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May 20, 2008

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Fourth Year Renewal of Five-Year Contract  
Bid # 05-104-GF, Opportunity/Special Buy Food Products

On June 21, 2005, official action was taken to award the above-referenced annual bid per the attached recommendation. This bid is a five-year contract, renewable annually by mutual written consent of both parties. The third year of the agreement will expire on June 21, 2008.

The vendors awarded this bid are: Global Food's Inc., McLain Food, Inc., Michael Levin Trading, Super Bakery, Inc., and Tools for Schools. Four of the five vendors have agreed to extend the terms and conditions of this bid.

Global Food's Inc., McLain Food, Inc., Michael Levin Trading, and Tools for Schools have agreed to extend the terms and conditions of this bid. However, Super Bakery, Inc., did not agree to extend the terms and condition of this bid. The agreements will expire on June 21, 2008.

At this time, it is my recommendation to enter into the fourth year of the agreement with all four of the vendors as noted above. The fourth year of the contract will cover the period June 22, 2008 through June 21, 2009.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dsr

Date/Time: May 14, 2008 10:56:00



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

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April 19, 2007

## MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Five-Year Contract  
Bid # 05-104-GF, Opportunity/Special Buy Food Products

On June 21, 2005, official action was taken to award the above-referenced annual bid per the attached recommendation. This bid is a five-year contract, renewable annually by mutual written consent of both parties.

The vendors awarded this bid are: JDF Food Specialist Marketing, Global Food's Inc., McLain Food, Inc., Michael Levin Trading, Super Bakery, Inc., and Tools for Schools. Six of the seven vendors have agreed to extend the terms and conditions of this bid.

Global Food's Inc., McLain Food, Inc., Michael Levin Trading, Super Bakery, Inc., and Tools for Schools have agreed to extend the terms and conditions of this bid. However, JDF Food Specialist Marketing did not agree to extend the terms and condition of this bid. The agreements will expire on June 21, 2007.

At this time, it is my recommendation to enter into the third year of the agreement with all five of the vendors as noted above. The third year of the contract will cover the period June 22, 2007 through June 21, 2008.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dr

Attachments

Date/Time:



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April 5, 2006

## MEMORANDUM

TO: The Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Five-Year Contract  
Bid # 05-104-GF, Opportunity/Special Buy Food Products  
JDF Food Specialist Marketing  
Tools for Schools  
Global Food's Inc.  
McLain Food, Inc.  
Michael Levin Trading  
Super Bakery, Inc.

On June 21, 2005, official action was taken to award the above-referenced annual bid per the attached recommendation. This bid is a five-year contract, renewable annually by mutual consent of both parties. As such, all firms have agreed in writing (attached), to enter into the second year of the contract. It is my recommendation this renewal be approved. The second year of the contract will cover the period June 22, 2006 through June 21, 2007.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dr

Attachments

# DISTRICT SCHOOL BOARD OF PASCO COUNTY

## BID RECOMMENDATION

<b>Bid Title</b>	<b>Opportunity Buy</b>	<b>Number of Vendors Notified</b>	<b>115</b>
<b>Bid Number</b>	<b>05-104-DR</b>	<b>Number of Bids Distributed</b>	<b>10</b>
<b>Date Solicited</b>	<b>3/18/05</b>	<b>Number of Vendors Responding</b>	<b>17</b>
<b>Date Opened</b>	<b>3/20/05</b>	<b>Number of Vendors Not Bidding</b>	<b>108</b>
<b>Date Board Presentation</b>	<b>6/21/05</b>	<b>Number of Vendors Bidding</b>	<b>8</b>
<b>Total Savings</b>		<b>Grand Total of Bid</b>	<b>“As Needed”</b>

**Recommendations:**

Recommend acceptance of bid as noted on attached bid tabulation as lowest and best bid meeting written specifications.

**Terms of Contract:**

This bid is to allow the Food & Nutrition Services Department the ability to purchase “Opportunity Buys” and “Special Buys” offered throughout the year from various food manufacturer’s at a discounted price. This is a three-year bid renewable annually by mutual consent of both parties. The first year of the contract is effective June 22, 2005 through June 21, 2006.

**Notations and Exceptions:**

There is no dollar amount listed on the attached tab sheet because manufacturer’s throughout the year may have special buys, (i.e. a 20-30% discounted price for various food items in the categories listed on the tab sheet that were an overrun at the manufacturing plant, or ordered by a specific company and then the order was cancelled before being shipped). There is no way to determine the number of special buys, nor the kind of items that will be available during a given year. This bid is in place to allow the Food & Nutrition Services Department the ability to take advantage of these offers at considerable savings to the School District.

As these offers are received from the vendors, the Food & Nutrition Services Department will do a cost comparison to verify that it is beneficial to the district.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:** Linda Murphy, Food & Nutrition Services

**Bid Prepared By:** Debra Reaves, Buyer Assistant

**Reviewed and Authorized By:** Kendra D. Goodman, CPPB, Purchasing Agent

Date/Time: