



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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May 20, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: RFP 08-015-SN, Mechanical, Electrical & Plumbing Engineering Services
Second Year Renewal of a Three-Year Contract
Carastro & Associates, Inc., GLE Associates, Inc., and Hahn Engineering,
Inc.

On June 5, 2007, official action (attached) was taken to award this RFP to the above-referenced vendors. This RFP is a three-year contract, renewable annually based upon mutual consent of the parties. The first year of the agreement will expire on June 18, 2008.

Considering services have been satisfactory, all companies were contacted to determine their willingness to enter into the second year of the agreement. They have agreed in writing (attached) to do so.

At this time, it is my recommendation to enter into the second year of the agreement with the vendors noted above. The second year of the contract will cover the period of June 19, 2008 through June 18, 2009. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/acf
Attachments

Date/Time: May 14, 2008 11:03:00