



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

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Department of Purchasing  
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May 20, 2008

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract  
Bid # 08-020-GF: Automotive Parts & Shop Supplies  
NAPA Auto Parts

On June 5, 2007, official action was taken to award the above-referenced bid to NAPA Auto Parts. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on July 31, 2008.

Considering services have been satisfactory, John Pass, Sales, NAPA Auto Parts, was contacted to verify his willingness to enter into the second year of the agreement. As such, NAPA Auto Parts has agreed in writing (attached) to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with NAPA Auto Parts. The second year of the contract will cover the period August 1, 2008 through July 31, 2009. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dsr

Attachments

Date/Time: May 14, 2008 11:04:00

# District School Board of Pasco County

## Bid Recommendation

<b>Bid Title</b>	<b>AUTOMOTIVE PARTS &amp; SUPPLIES MARCHMAN TECH.</b>	<b>Number of Vendors Notified</b>	<b>120</b>
<b>Bid Number</b>	<b>08-020-GF</b>	<b>Number of Bids Distributed</b>	<b>10</b>
<b>Date Solicited</b>	<b>04/30/2007</b>	<b>Number of Vendors Responding</b>	<b>1</b>
<b>Date Opened</b>	<b>05/18/2007</b>	<b>Number of Vendors Not Bidding</b>	<b>9</b>
<b>Date Board Presentation</b>	<b>06/05/2007</b>	<b>Number of Vendors Bidding</b>	<b>1</b>
<b>Total Savings</b>	<b>\$2,732.00</b>	<b>Grand Total of Bid</b>	<b>\$30,000.00 First Year Est.</b>

**Recommendation:** Recommend acceptance of bids as noted on attached bid tabulation sheet as lowest and best responsive, responsible bids meeting written specifications.

**Term of Contract** This bid is for Marchman Technical Center's Automotive programs for "as needed" automotive parts and shop supplies. This is the first year of a three-year bid, renewable annually by written mutual consent. The first year is effective August 1, 2007 through July 31, 2008.

**Notations and Exceptions** Recommend acceptance of bid from NAPA as lowest and best responsive, responsible bidder. Although we received only one bid, the instructors and Transportation Supervisor have indicated that these prices are in line with previous pricing and competitive in the market place. Savings based on retail pricing for 25 historical items used in the automotive program.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

DATE/TIME:

**Bids Evaluated By: Steve Jerrell, Instructor, MTEC  
John Herig, Instructor, MTEC  
Tad, Kledzik Transportation Department**

**Bids Prepared By: Gail Fowler, CPPB Buyer**

**Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent**

DATE/TIME:

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: May 18, 2007 2:30 PM		Napa Auto Parts			
BID TITLE: AUTOMOTIVE PARTS - MARCHMAN		12250 Hwy 301			
BID #: 08-020-GF		Dade City, FL 33523			
ITEM #	DESCRIPTION	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
	Pricing Profile	Custom Price Acct 5738 Profile on 9040 pricing			
	TOTAL	1,329.00			