

# **District School Board of Pasco County**

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing Kendra Goodman, CPPB, Purchasing Agent 813/794-2221 Fax: 813/794-2221 727/774-2221 TDD: 813/794-2484

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June 3, 2008

#### **MEMORANDUM**

**TO:** Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

**RE:** Second Year Renewal of Three-Year Contract

Bid #07-123-MK Yearbooks – Gulf High School

**Taylor Publishing** 

On July 10, 2007, official action (attached) was taken to award the above-referenced bid to Taylor Publishing. This is a three year bid renewable annually at the mutual agreement of the parties. The first year of the agreement will expire on July 9, 2008.

Considering services have been satisfactory, Taylor Publishing was contacted to verify their willingness to enter into the second year of the agreement. As such, Taylor Publishing has agreed in writing to enter into the second year of the contract. The second year of the contract will cover the period of July 10, 2008 through July 9, 2009. At this time it is my recommendation to enter into the second year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments (3)

District Wide Accreditation • Southern Association of Colleges and Schools

Date/Time: May 28, 2008 11:40:00

# District School Board of Pasco County Bid Recommendation

RFP/Bid Title	Gulf High School Yearbooks	Number of Vendors Notified	174
Bid Number	07-123-MK	Number of Bids Distributed	12
Date Solicited	06/04/2007	Number of Vendors Bidding	4
<b>Date Opened</b>	06/22/2007	Number of Formal "No Bid" Responses	0
Date Board Presentation	07/10/2007	Funding Source	101 General Funds
<b>Total Savings</b>	Estimated Savings \$4,625.66	Grand Total of Bid	Estimated Total \$36,898.55

### **Recommendation:**

Recommend acceptance of RFP/bid from Taylor Publishing as noted on the attached tabulation sheet as the responsive, responsible proposal receiving the highest points.

#### **Term of Contract:**

This is a three year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on July 10, 2007 and expire on July 9, 2008.

#### **Notations and Exceptions:**

This RFP/bid was awarded upon a weighted points system. The weighted point criteria were based upon the following weights: Quality (9); Base Price (6), and References (3). Points were assigned on a scale of 5 (High) to 1 (Low) in each of the above entries, then multiplied by the weighted points factor.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

#### **Bids Evaluated By:**

Mr. Imerson, Principal

- 3 Faculity Members, Dr. Lepley, Mr. Dewalt, and Ms.Deg
- 2 Members of the student body with experience in yearbook production.
- \* All evaluation records on file in Purchasing.

# **Bids Prepared By:**

Mina Kaeding, CPPB, Buyer

#### Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

## DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING:		Herff Jones	Lifetouch Publishing	Taylor Publishing	Walsworth Publishing Company	
June 22, 2007 @ 2:30 PM		305 Church Street	701 S. Howard Ave.	10707 66th Street N	430 Chimney Rock	
BID TITLE:		Safety Harbor, FL 34695	106	Suite D	Ruskin, FL 33570	
Yearbooks - GHS		5		Tampa, FL 33606	Pinellas Park, FL 33782	
BID:			Michael Pate	Sarah Cavin	John Pantelis	Jason Talley
#07-123-MK			727-410-9757	813-416-4019	727-546-4551	813-641-2028
			727-797-4262	866-475-5207	727-548-7240	407-831-0588
ITEM#	Units	DESCRIPTION	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
650	ea	<b>Gulf High School</b>				
		Base Price:	\$54,813.95	\$45,000.00	\$36,898.55	\$29,380.32
		TOTAL POINTS:	57 Points	57 Points	75 points	63 Points