



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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June 2, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Mayer Electric Supply Company
Purchase Order #80014163

The attached purchase order with Mayer Electric Supply Company is being forwarded for your consideration and subsequent approval. This request is for the purchase of electrical supplies (i.e. conduit, electrical boxes, etc.) to be used throughout the district on an “as needed” basis.

Under the Department of Education Rule 6A-1.012(4) and State Statute 287.056, the requesting of bids from three (3) or more sources is waived. The Board may make purchases at the unit prices in a state term contract, where such materials are purchased directly from the awarded contractor. It is my recommendation that the Board approve the attached purchase order to Mayer Electric Supply Company for \$25,000 utilizing State Contract #450-000-07-1. The blanket order is valid through June 30, 2009.

Should you have any questions regarding this request, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lr

Attachment (1 purchase order)