

District School Board of Pasco County

Bid Recommendation

Bid Title	Family & Consumer Science Catalog Discount		Number of Vendors Notified	166
Bid Number	08-126-LR		Number of Bids Distributed	17
Date Solicited	March 27, 2008		Number of Vendors Bidding	2
Date Opened	May 2, 2008		Number of Formal "No Bid" Responses	0
Date Board Presentation	June 17, 2008		Funding Source	General, Capital and Internal Funds
Total Savings	\$3,750.00 (First-Year Estimate)		Grand Total of Bid	\$25,000 (First-Year Estimate)

Recommendation:

Recommend acceptance of RFPs as noted on the attached tabulation sheet as having the highest average scores and best RFPs meeting written specifications.

Term of Contract:

This contract is for family & consumer science supplies to be purchased throughout the District. This is a three-year contract renewable annually based upon mutual agreement of both parties. The first year of this contract shall be effective from June 18, 2008 to May 20, 2009. The items in this contract will be ordered on an "as needed" basis during the contract period. Discounts will remain firm and in effect throughout the term of the contract.

Notations and Exceptions:

This is a multi-award bid (up to three vendors) based upon the highest average scores. The evaluation consisted of a selection review committee, made up of representatives from Community, Career and Technical Education, one middle school and one high school. Each RFP was evaluated according to a weighted point system (i.e. Vendor Location 4, Discount Offered 6, References 5) as outlined in the specifications with scores totaled and then averaged to obtain the respondents with the highest average scores. Copies of the evaluation forms are on file in the Purchasing Department.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Gail Stout, Supervisor of Community, Career and Technical Education
Christine Hartmann, Family & Consumer Science Teacher, Zephyrhills High School
Faye Falzone, Family & Consumer Science Teacher, Gulf Middle School

Bids Prepared By:

Laurie Roberts, CPPB, Buyer, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: May 2, 2008 @ 2:30 PM	Nasco	Sax Arts & Crafts
BID TITLE: Family & Consumer Science Catalog Discount	901 Janesville Avenue	PO Box 510710
BID # 08-126-LR	Fort Atkinson, WI 53538	New Berlin, WI 53151
Board Meeting 6/17/08		
DESCRIPTION	TOTAL PRICE	TOTAL PRICE
Catalog Name	2008 Nasco Family & Consumer Sciences	2008 Sax Family & Consumer Sciences
Discount	10%	20%
RFP Score	85.50	80.17