



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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June 17, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Lakeshore Learning Materials
Request Permission to "Piggy-Back" Pinellas County School Board Bid #08-480-053, Catalog Discounts

Pinellas County School Board currently has a bid in place with Lakeshore Learning Materials for catalog discount pricing. Under DOE Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies. Considering services from Lakeshore Learning Materials have been satisfactory in the past, we are requesting permission to utilize Pinellas County School Board Bid #08-480-053, Catalog Discounts for the period of June 17, 2008 through December 31, 2008.

Nikki Glasco, Contract Sales Coordinator, Lakeshore Learning Materials, has agreed to extend the terms and conditions of bid # 08-480-053 to the District (see attached). On June 3, 2008 we requested Board approval for sole source items with anticipated expenditures of \$35,000. At this time we are requesting additional dollar approval for all other items that do not fall under DOE's Section 6A-1.012(7) in the anticipated amount of \$50,000 for a ninety (90) day period. Total anticipated expenditures for Lakeshore Learning Materials are not to exceed \$85,000. The Purchasing Department will monitor the purchase orders so that they do not exceed the blanket amount.

Should you have any questions or if I can be of further assistance, please contact me at your earliest convenience.

KDG/af
Attachments

Date/Time: June 11, 2008; 09:55:00