



# District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPB, Purchasing Agent  
813/ 794-2222 Fax: 813/ 794-2111  
727/ 774-2222 TDD: 813/ 794-248  
352/ 524-2222  
e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

July 2, 2007

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Bid 4091-HM Cost Per Copy – Copiers, Ricoh Corporation  
Estimated Rental and Usage Costs 2007-2008

On May 3, 2005, official action was taken to award the above-referenced bid to Ricoh Corporation. The original terms set forth by the School District of Hillsborough County allowed for bid 4091-HM to be extended for one additional year after the original five (5) year period had expired. Original equipment brought in under bid 4091-HM was leased for 60 months. However, equipment brought in subsequent years must complete their 60 month agreement and are therefore in various stages under contract.

At this time, Mr. Bruce Baldwin, Director Information Services is requesting approval of the attached list of machines and estimated copy quantities for the equipment still under contract. Although the total contract will vary depending on actual usage, the unit costs will remain firm throughout the contract period. Based upon the cost analysis by Information Services, it is estimated that total expenditures for the 2007-2008 school year will be approximately \$144,881.44. This usage will cover the period of July 1, 2007 through June 30, 20078

Should you have any questions regarding the specifics of this contract, please contact Mr. Bruce Baldwin. If you should have any purchasing related questions regarding this agreement, please contact me.

KDG/mk

Attachments