



# District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing  
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August 15, 2007

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Warehouse & Distribution Services Emergency Purchase Order #80002461  
RCS Company of Tampa, Inc.

The attached emergency purchase order with RCS Company of Tampa, Inc. is being forwarded for your consideration and subsequent ratification purpose. This emergency request is from Gerry Brown, Director of Maintenance & Facility Services (attached) for the emergency repair of the commodity freezer located in the Distribution Services Building.

Due to the time-line involved to repair the commodity freezer prior to the start of the 2007-08 school year it was declared an emergency as defined under Florida State Statute, 287.057(5)(a). In order to verify the District was receiving a fair and competitive price under the emergency conditions, the Maintenance Department requested, in writing, competitive quotes from two vendors (see attached). After review of the competitive quotes, it was determined that RCS Company of Tampa, Inc. was a fair and reasonable price and was in the best interest of the School Board.

Therefore, at this time, it is my recommendation that the Board ratify the action and process associated with this emergency order to RCS Company of Tampa, Inc. in the amount of \$25,305.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

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Attachments