



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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September 25, 2007

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Approval of Contrax Furnishings
Purchase Order # 80004696 and #80004746
New River Elementary School and Gulf Trace Elementary School

The attached purchase orders to Contrax Furnishings totaling \$77,714.70 are for the purchase of cafeteria tables for the schools noted above. The pricing structure is deemed competitive and is in accordance with State Contract #420-420-07-1. As the total of the purchase orders exceeds \$25,000, they are being forwarded for your approval of the dollar amount.

Should you have any questions regarding this matter, please feel free to contact me at your earliest convenience.

KDG/sn
Attachments