



# District School Board of Pasco County

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Heather Fiorentino, Superintendent

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October 8, 2007

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPB, Purchasing Agent

**SUBJECT:** Bid #06-092-MK – Laser Printers – Cost per copy  
Third Year of a Three-Year Agreement  
Optima Technologies, LLC

On November 22, 2005, official action (attached) was taken to award the above-referenced bid to Optima Technologies, LLC. This bid is a three-year contract, renewable annually at the mutual agreement of the parties. The second year of the contract is due to expire on December 31, 2007.

Considering services have been satisfactory, the vendor was contacted to verify their willingness to enter into the third year of the agreement. They have indicated in writing (attached) that they are willing to do so.

Therefore, it is my recommendation to enter into the third year of the agreement with the vendor noted above. The contract period will be January 1, 2008 through December 31, 2008. Should you have any questions regarding this matter, please feel free to contact me at your earliest convenience.

KDG/sn

Attachments