



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
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December 3, 2007

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
Bid # 07-078-GF: Parts Washers
Zep Manufacturing Company

On February 20, 2007, official action was taken to award the above-referenced bid to Zep Manufacturing Company. The first year of the contract will expire on February 21, 2008.

Considering services have been satisfactory, James Farrell, Director of Sales, Zep Manufacturing Company, was contacted to verify his willingness to enter into the second year of the agreement. As such, Zep Manufacturing Company has agreed in writing to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with Zep Manufacturing Company. The second year of the contract will cover the period February 22, 2008 through February 21, 2009.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dsr

Attachment

Date/Time: December 12, 2007 13:37:00



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

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February 12, 2007

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Direct Negotiations 07-078-GF
Parts Washers

On December 19, 2006 we submitted a bid for Board action for Parts Washers with a notation requesting permission to negotiate with interested parties because the bid was rejected due to receiving no responses to the bid.

After The Board's approval to negotiate, we contacted Zep Manufacturing Company, the only vendor interested in negotiating. Subsequently, the Purchasing and Transportation Departments reached a successful agreement with Zep Manufacturing Company for parts washer service. As a result of the negotiations, it is our recommendation to approve the attached agreement with Zep Manufacturing Company.

This will be the first year of a three-year bid that is renewable annually by written mutual consent and approval by The Board. The first year of the contract will commence on February 22, 2007 and continue through February 21, 2008. Estimated total for this bid is \$43,000.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me.

gcf

Attachment

DATE/TIME:

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

| DATE OF OPENING: December 1, 2006 2:30 PM | | Zep Mfg. Co. | | | | | |
|---|--|----------------------------------|------------|------------|------------|------------|------------|
| BID TITLE: PARTS WASHER - TRANSPORTATION | | 1310 Seaboam Industrial Blvd. NW | | | | | |
| BID #: 07-078-GF | | Atlanta, GA 36318 | | | | | |
| ITEM # | DESCRIPTION | UNIT PRICE | UNIT PRICE | UNIT PRICE | UNIT PRICE | UNIT PRICE | UNIT PRICE |
| | Service Intervals | | | | | | |
| | Parts Washer - 30 gallon | | | | | | |
| | 6 weeks | 209.85 | | | | | |
| | 8 weeks | 256.92 | | | | | |
| | Pail Carburetor Washer - 12 weeks | 189.00 | | | | | |
| | Combination Spray Gun & Equipment Cleaner: | | | | | | |
| | 4 weeks | 423.10 | | | | | |
| | Pricing for year two Service intervals: | | | | | | |
| | Parts Washer - 30 Gallon | | | | | | |
| | 6 weeks | 110.00 | | | | | |
| | 8 weeks | 130.19 | | | | | |
| | 12 weeks | 189.00 | | | | | |
| | Combination Spray Gun & Equipment Cleaner: | | | | | | |
| | 4 weeks | 189.00 | | | | | |
| | Pricing for year three Service intervals: | | | | | | |
| | Parts Washer - 30 Gallon | | | | | | |
| | 6 weeks | 110.00 | | | | | |
| | 8 weeks | 130.19 | | | | | |
| | 12 weeks | 189.00 | | | | | |
| | Combination Spray Gun & Equipment Cleaner: | | | | | | |
| | 4 weeks | 189.00 | | | | | |
| | End of three year contract, Buy out: | NA | | | | | |
| | Firm delivery date: | 7 days for parts/washers | | | | | |
| | | 21 days for gun cleaner | | | | | |