



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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February 17, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: Second Year Renewal of Three-Year Agreement
RFP 08-083-AZ, Telecommunications Repair Products

On February 5, 2008, official action (attached) was taken to award the above-referenced bid for telecommunications repair products to Graybar. The bid is a three-year contract, renewable annually at the mutual agreement of the parties. It enables the Information Services Department to purchase products on an as-needed basis. The first year of the bid will expire on March 4, 2009.

Considering services have been satisfactory, Mr. Chris Jackson, Supervisor of Information Services, has requested that the bid be renewed for its second term. Graybar has agreed in writing (attached) to renew under existing terms and conditions. Mr. Jackson estimates that expenditures for the term March 5, 2009 – March 4, 2010 will be approximately \$525,400, to be paid out of general funds.

We are therefore recommending renewal of this bid for its second term. We are also asking for permission to place blanket orders for the balance of the 2008-09 fiscal year and July 1, 2009 – March 4, 2010 totaling the amount noted above.

Should you have any questions or concerns, please contact Chris Jackson or me at your earliest convenience.

KDG/az
Attachments