



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

March 17, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Rescind and Re-award
Bid #09-082-LR McQuay Factory Chiller Services & OEM Parts
Maintenance Department

On January 20, 2009, official action (attached) was taken to award the above-referenced bid to Cortez Heating & Air Conditioning for McQuay Factory Chiller Services & OEM Parts “as needed” by the Maintenance Department.

Since the award, Cortez Heating & Air Conditioning has requested that a required document from McQuay International, indicating Cortez Heating & Air Conditioning is an authorized agent for McQuay equipment be withdrawn. As a result of the removal of this required documentation from their bid, their bid is no longer in compliance with the District’s requirements and is now considered non-responsive.

The Purchasing Department has contacted the next lowest and best, responsive and responsible bidder, McQuay International and they have agreed to hold their bid prices. We are requesting that the Board rescind the award to Cortez Heating & Air Conditioning and re-award to McQuay International.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lr

Attachments