



District School Board of Pasco County

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Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
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February 17, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Request Permission to Piggyback
Pinellas County School Board Bid #09-880-115 – Audio Visual Innovations, Inc.
Audio Visual and Video Equipment/Materials

The Purchasing Department is requesting approval to “piggyback” Pinellas County School Board #09-880-115 – Audio Visual and Video Equipment/Materials for the purchase of Transfer Paper from Audio Visual Innovations, Inc. on an “as needed” basis. The piggyback will allow the District to receive a five percent discount off the manufacturer’s price for Variquest/Varitronics Transfer Paper. This contract is effective February 18, 2009 through January 24, 2010.

The estimated total dollar amount of \$25,000 is based upon orders processed by the District for last fiscal year. The Purchasing Department will monitor transactions to assure the estimated dollar amount is not exceeded.

Should you have any questions or wish to discuss this matter further, please contact me at your convenience.

KDG/vj

DATE/TIME: February 11, 2009; 10:12:00

DATE/TIME:
