



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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March 3, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Bid #06-119-MK, PT/OT Therapists and Assistants
Six (6) – Month Extension
Community Rehab Associates, Educational Based Services, and
Pro-Tech Search

On March 4, 2008, official action (attached) was taken to award this bid to the above-referenced vendors for physical therapy/occupational therapy personnel. This bid is a three-year contract, renewable annually based upon the mutual consent of the parties. The third year of the agreement will expire on April 4, 2009.

The Exceptional Student Education (ESE) Department has requested an extension to this bid, as permitted in the contract document. The department wants to ensure continuity of services to students through the end of the fiscal year. Considering services have been satisfactory, all companies were contacted to determine their willingness to enter into this contract extension. They have agreed in writing (attached) to do so.

It is my recommendation at this time to enter into the extension of the agreement with the vendors noted above. The extension term will be April 5, 2009 – August 17, 2009. We will begin work on a new RFP, which will be in place before the expiration date of the extension. Should you have any questions regarding this matter, please feel free to contact me at your earliest convenience.

KDG/acf
Attachments