

District School Board of Pasco County

Bid Recommendation

RFP Title	Incidental Novelty Classroom Incentives		Number of Vendors Notified	218
RFP Number	09-102-VJ		Number of Proposals Distributed	36
Date Solicited	January 7, 2009		Number of Vendors Bidding	9
Date Opened	January 22, 2009		Number of Formal "No Bid" Responses	0
Date Board Presentation	March 3, 2009		Funding Source	General Funds
Total Savings	N/A		Grand Total of Proposal	REJECT

Recommendation:

Recommend rejection of all proposals.

Term of Contract:

This RFP is a three-year contract, renewable annually upon mutual agreement of all parties, between the District and up to three (3) vendors for the purchase of incidental and novelty classroom incentives on an "as-needed" basis.

Notations and Exceptions:

Proposals are evaluated on a forced-ranked points system. Points are based on the following: Discount (12 point max), References (6 point max.) and Retail Location (3 point max). Recommend rejection of proposals from Artcraft, EAI, Lakeshore Learning, Positive Promotions, Renaissance Learning, Steiss-Perez Maps and Trade Mark Sales Inc as the vendors did not meet the intent of the RFP which required sufficient Incidental and Novelty items, as required by District. Recommend rejection of proposal from Lockmade, LLC as the vendor did not include the mandatory catalog submittal for evaluation purposes as required in the RFP. Recommend rejection of proposal from US Toy/Construction Playthings as they submitted a counter offer with shipping added to orders under \$200. Due to budgetary restrictions, we do not believe it is in the District's best interest to force end-users to meet a \$200 minimum orders for free shipping. Therefore, we are requesting permission to negotiate with U.S. Toy/Construction Playthings for better terms and conditions and other interested parties that can meet the intent/specifications of the proposal. This information will be forwarded to a future board meeting date.

Offers from the vendors listed herein are the only offers received as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Vickie Jones, Buyer Assistant

Bids Prepared By:

Stephanie Noble, Buyer

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent