



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

March 16, 2009

MEMORANDUM

TO: Honorable School Board Members
FROM: Kendra Goodman, CPPB, Purchasing Agent
SUBJECT: Second Year Renewal of Three-Year Agreement
RFP 08-098-AZ, Technology Services Hardware Repair/Parts

On April 22, 2008, official action (attached) was taken to award the above-referenced RFP for technology services hardware repair/parts to Blue Raven Technology, Inc. The bid is a three-year contract, renewable annually at the mutual agreement of the parties. It enables the Information Services Department to provide timely diagnosis of problems on out-of-warranty Apple laptops and repairs to these units for District departments and schools. The first term will expire on April 21, 2009.

Considering services have been satisfactory, Mr. Craig Coile, Supervisor of Information Services, has requested that the bid be renewed for its second term (see attached memo.) Blue Raven has agreed in writing (attached) to renew for the second year of the contract under existing terms and conditions. Mr. Coile estimates that expenditures for the term of the contract will be approximately \$140,000, to be paid out of general funds. Occasionally schools and departments request parts and service directly from Blue Raven, without processing through Information Services. We are therefore requesting Board approval of a blanket threshold of \$160,000 for the contract term. The Purchasing Department will monitor all expenditures on a monthly basis to ensure that this threshold is not exceeded.

We are recommending renewal of this RFP for the term April 22, 2009 – April 21, 2010. Should you have any questions or concerns, please contact Craig Coile or me at your earliest convenience.

KDG/az
Attachments