



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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March 16, 2009

MEMORANDUM

TO: Honorable School Board Members
FROM: Kendra Goodman, CPPB, Purchasing Agent
SUBJECT: **Dell Computer Products
Seminole Community College Bid #01-01**

On March 4, 2008, the Board approved a blanket threshold of \$800,000 for Dell Computers as a result of piggybacking the Seminole Community College Bid #01-01. Full documentation regarding the bid is on file in Purchasing.

The above-referenced piggyback and blanket approval process has worked well for the District. The bid allows the District to purchase Dell software, hardware and peripherals, as well as third-party peripherals and software, at deeply discounted pricing. Dell Computer Products has agreed in writing (attached) to extend the terms and conditions of the bid to the District. Purchasing has canvassed the following departments for information regarding the recommended dollar thresholds: Information Services, Instructional Media and Technology, and Community, Career and Technical Education. Based upon the projections of these departments, we are requesting permission to use this bid to purchase up to \$250,000 for the remainder of this fiscal year, and \$900,000 for the 2009-2010 fiscal year through the end of the contract term. The amount requested for the upcoming fiscal year takes into account requirements for Anclote High School. Funding is provided through general, capital and federal funding sources. The contract term will be April 4, 2009 – April 3, 2010.

Should this request be granted, the Purchasing Department will monitor and calculate all Dell purchase orders to verify that the dollar limits are not exceeded.

If you have any questions or concerns, please contact me at your earliest convenience.

KDG/az
Attachments