



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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April 21, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: US Communities Contract 58795-City of Los Angles
Lease of Ricoh Pro C900S
1st year of 5-year Lease

On July 22, 2008, official action was taken to approve purchase orders for the Ikon 7105 black and white printer and Ikon CPP500 color printer for use in the Graphic Services Department. Ikon Office Solutions, an authorized distributor of Ricoh brand products, has agreed to buy out the current Ikon leases and replace them with the Ricoh Pro C900S. The Ikon 7105 black and white printer and IKON CPP500 color printer are being utilized only 50% of the time. By removing both pieces of equipment and replacing them with the one Ricoh Pro C900S, the District will increase the efficiency of the equipment in Graphic Services and save approximately \$5,955.79 per year and \$29,778.95 over the 60-month lease (attached please find the price break down and comparison). The estimated annual total is \$125,247.09. As this is a cost reduction to the District, there are no additional funds required and the lease will be paid using the general operating budget. The attached usage will cover the period of April 2009 through May 31, 2010.

At this time, Mr. Jerry Maciaszek, Graphic Services Manager is requesting permission to enter into a 60-month lease, renewable annually by the mutual agreement of both parties, with Ikon Office Solutions for the Lease of a Ricoh Pro C900S Color Copier utilizing the pricing and terms and conditions of US Communities Contract 58795. The lead agency for this contract is the City of Los Angles, California. Under the Department of Education Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies. This contract has been reviewed and approved by Nancy Alfonso, School Board Attorney.

Should you have any questions regarding the specifics of this contract, please contact Mr. Jerry Maciaszek. If you should have any purchasing related questions regarding this agreement, please contact me at your earliest convenience.

KDG/sn

Attachments

District Wide Accreditation • Southern Association of Colleges and Schools

Date/Time: April 17, 2009 16:04:00